

Geotechnical & Environmental Services, Inc.
Job Description

JOB TITLE: Staff Geologist

Exempt: Yes
Reports to: Environmental Practice Leader
Supervisory: No
Location: Las Vegas or Reno

Summary of Work Environment and Work Performed:

Staff geologists are assigned specific tasks on the project team, and are expected to use their geologic background and education, and common sense to resolve the problems and tasks they are assigned. They will perform geologic logging, soil classification, geophysical studies, monitoring well installation, soil and groundwater sampling, and preparation of environmental and geologic reports in conformance with GES standards and client schedules. He or she is expected to coordinate all activities with the project manager and the program manager.

Essential Functions:

	Frequency
1. Perform field explorations, soil logging, and soil sampling	Daily
• Perform groundwater sampling; well installation observations & documentation	As needed
2. Coordinate with the Project Manager or Program Manager for all field assignments	Daily
• Collect field samples for laboratory testing and coordinates laboratory testing with the Laboratory Manager	As needed
• Maintain testing and sampling equipment, and company vehicles	As needed
3. Prepare routine reports including environmental, geotechnical, selected backfill, pavement subgrade and pad certification.	As needed
• Perform research and prepare detailed reports summarizing field work and observations, using computer drafting, mapping and word processing programs	As needed
• Prepare geotechnical, geologic and environmental reports	As needed
4. Perform geophysical studies, including resistivity, P.M. and seismic refraction surveys	As needed
5. Perform site operation, maintenance, cleaning, and field work	Daily
• Produce quality work on time	As needed
• Perform literature review search and review of relevant published documents	As needed
• Perform routine laboratory tests for quality assurance and non-routine tests	As needed
• Perform site reconnaissance for appropriateness of exploration (drilling or trenching) technique based on site access, conduct utility clearance and log material during field exploration	As needed
• Perform field testing audits on a routine basis, and as requested by a project manager	As needed
6. Communicate and follow up with manager to discuss work progress and work problems	Daily

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| 7. Follow Safety Manual guidelines | Daily |
| 8. Perform other duties as assigned | As needed |

Desired Outcomes or Results:

All work will be performed according to the company's goals and high standards while maintaining excellent relationships with all clients and staff.

Education, Knowledge, and Skills Required or Desirable:

- B.S. in Geology, or related field
- Proficient computer skills, preferably including CAD and GIS
- Valid Nevada driver's license
- Proficient understanding of geologic principles as related to project assignments
- Excellent oral and written communication skills
- Highly motivated to provide quality client service
- 40hr HAZWOPER OSHA Health and Safety Training preferred

Staff Type

Staff Geologist I
Staff Geologist II
Staff Geologist III

Minimum Years Relevant Experience

0 yrs
MS/1 yr or BS/2 yrs
MS/4 yrs or BS/5 yrs