

Geotechnical & Environmental Services, Inc.
Job Description

JOB TITLE: Special Inspector

Exempt: No
Reports to: Construction Management Specialist or Field Supervisor
Supervisory: No
Location: Las Vegas or Reno

Summary of Work Environment and Work Performed:

The Special Inspector is expected to perform all aspects of Special Inspections and observations in conformance with GES, Inc. quality standards and client schedules. Inspections will be performed on construction materials such as reinforced concrete, reinforced structural masonry, structural steel and welding and fireproofing. Performs field testing of construction materials as needed. He or she is expected to coordinate all activities with the Field Supervisor and project manager.

Essential Job Functions:

Frequency

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| • Coordinates field assignments with the Field Supervisor | Daily |
| • Performs construction special inspections & observations | Daily |
| • Informs field representatives of inspection results | Daily |
| • Prepares detailed reports summarizing special inspection and observation results to be turned in with timesheet. | Daily |
| • Maintains equipment and company vehicles | Daily |
| • Follows Safety Manual guidelines | Daily |
| • Meets with the Project Manager to discuss the progress of field work | Weekly |
| • Coordinates laboratory testing with the Laboratory Supervisor | As needed |
| • Picks up field samples for laboratory testing and discusses scope of laboratory testing with the Project Manager | As needed |

Desired Outcomes or Results:

Performs all special inspections and observations in conformance with company's quality standards for special inspections

Education, Knowledge, and Skills Preferred:

- Excellent client relations skills
- Good oral and written communication skills
- High school diploma
- Experience in construction materials testing and inspections

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<u>Staff Type</u>	<u>Relevant Exp</u>	<u>Minimum No. Relevant Certifications</u>
Special Inspector I	2 yrs	ICC with ACI Field Grade I or BS/Geol/Eng
Special Inspector II	5 yrs	Two ICC with ACI Field Grade I and NICET GET II or BS/Geol/Eng
Special Inspector III	10 yrs	Three ICC with ACI Field Grade I and NICET GET II or BS/Geol/Eng and 2 other relevant certifications
Sr. Special Inspector I	10 yrs	Four ICC or BS/Geol/Eng and 3 other relevant certifications
Sr. Special Inspector II	15 yrs	Four ICC or BS/Geol/Eng and 4 other relevant certifications